



MFL MarMac Community School District

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Virtual Learning Day Plan(s): Kindergarten - 3rd Grade ***Beginning January 4th, 2020**

Purpose:

Beginning January 4th, we will expand upon our elementary Virtual Learning Day Plan(s) to include:

- Weather-related cancellations (such as snow, ice, etc.)
- Virtual Wednesdays

To clarify, while taking into consideration the needs of elementary learners and their families, the elementary will have two Virtual Learning Day plans; one for Virtual Wednesdays and one for weather-related (snow, ice, etc.) or short term in-person cancellations.

Virtual Wednesdays:

Virtual Wednesdays will continue through January, and we will re-evaluate after that. Classes will continue to offer a live daily Zoom session and Seesaw activities as well as other optional educational enrichment activities that will be outlined in more detail herein.

Because the elementary students & their families have different needs and circumstances than our upper grade levels, we feel it is best to be consistent with the elementary Virtual Wednesday Schedule that has already been established.

Weather-Related Cancellations:

In the event of a weather-related cancellation (aka "snow day"), elementary students will participate in virtual learning practices through the use of the learning packet provided. Those with personal devices and the means to attend the daily live Zoom session are invited to participate, however, this will be optional on days of a weather-related cancellation. If we have advanced notice of an impending cancellation, we will plan to send iPads home or computers home, however this will not always be foreseeable.

**Should we face another long-term building closure, and we hope we won't, a more structured plan for our elementary learners will be provided at that time.*

It is important to note that a Virtual Learning Day is still a school day. Students & teachers are still expected to participate in the learning day.

On days of a weather-related cancellation, teachers will teach from home. On Virtual Wednesdays or any other reason in-person learning is canceled, teachers will be expected to teach from school, unless otherwise advised.

Virtual Learning Wednesday Schedule

Kindergarten	8:30 - 9:15
1st Grade	9:15 - 10:00
2nd Grade	10:00 - 10:45
3rd Grade	10:45 - 11:30

**The Zoom sessions may or may not last the entirety of the allotted time provided.*

Optional Educational Enrichment Activities:

- Seesaw Classroom Activities
- Seesaw Specials Activities (PE, Music, Art)
- Independent Reading
- EPIC
- iRead
- RazzKids

Teachers will:

- ❖ Post learning activities on Seesaw as soon as possible, but by 10:30 a.m. at the latest.
- ❖ Monitor email and Seesaw to answer any questions or provide feedback from 8:00 a.m. - 4 p.m.
- ❖ Record daily attendance

In advance, teachers will:

- ❖ Design flexible learning day packets for weather-related cancellations that include various activities for students to complete.
- ❖ Communicate with families clearly how students can use their packet activities to practice key skills & what to complete for each day.
- ❖ Teach & explain how to access Seesaw and/or process for practice in the packet to all students.

Special Education teachers:

- ❖ Will, in advance, provide creative & appropriate materials to their students in the packet & post the information to Seesaw for parents.

Title I Teachers & Specials Teachers will:

- ❖ Develop an action plan for the day and communicate the plan with students & families.
- ❖ Monitor email & other digital communication to answer questions & provide feedback to teachers, families & students as needed from 8 a.m. - 4 p.m.

Paraeducators will:

- ❖ Will support areas in need throughout the district.

Nursing staff will:

- ❖ Continue to work with local public health agencies.
- ❖ Check-in with staff daily.
- ❖ Work on Medicaid reports.
- ❖ Communicate with parents and students when needed.
- ❖ Make arrangements for the exchange of medications to and from home with families.

The Instructional Coaches will:

- ❖ Be available to assist teachers with any instructional issues teachers may be having.
- ❖ Be available to assist teachers with making flipped videos and posting instructional materials on Seesaw.
- ❖ Continue to work with teachers on coaching cycles, learning labs, and other projects.

The principals will:

- ❖ Will be available throughout the day to support teachers, students, and parents.
- ❖ Complete daily management responsibilities.
- ❖ Communicate with students, staff, and families daily.
- ❖ Monitor the attendance of students and staff.
- ❖ Deliver materials & make home visits if needed.

Students will:

- ❖ Follow the Virtual Learning schedule.
- ❖ Zoom in to their scheduled class sessions as they are able to.
- ❖ On Virtual Wednesdays, access Seesaw to complete the lesson/activity from each class for the day. If you do not have Internet access, you will need to alert the building principal promptly so other arrangements can be made.
- ❖ On weather-related cancellation days, complete learning packet activities.

Families will:

- ❖ Communicate any questions or concerns with school staff.

If you have any questions, please contact your building principal.

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