

## MFL MarMac Student Laptop Program Acknowledgement Form

<b>These are some of the most important points covered in the 1 to 1 Laptop Computer Use Agreement and the Standards for Proper Care.</b>	<b>Student</b>	<b>Parent</b>
I understand that I am responsible for backing up my own files and that important files should always be stored in at least two locations (such as laptop and external hard drive or flash drive or file server).		
I will not leave my laptop unattended unless it is locked in a secure place. My family is fully responsible for the cost of replacement should my laptop become lost or stolen due to "gross negligence" as determined by administration.		
I understand that my family is financially responsible for up to full cost if damage occurs to the laptop. Please refer to the Incidental Usage Fee for more information.		
I will not install or use file sharing programs to illegally or unethically download music, video or other copyrighted media.		
I will not duplicate nor distribute copyrighted materials other than a back up copy of those items I legally own.		
I will keep the laptop lid fully closed and in its protective case when traveling from room to room within the school building.		
I will read and follow all general care & maintenance guidelines from school personnel.		
I will report any problems with my laptop to a member of the tech support staff in a timely manner.		
I understand it is my responsibility to charge my laptop battery each night at home and come to school with a fully charged battery.		
I understand that the use of the laptop to digitally bully or harass others, or to transfer pornographic material is prohibited.		

**I have read the Laptop Computer Use Agreement and the Standards for Proper Care and agree with their stated conditions.**

**Yes \_\_\_\_\_ I agree to the \$25 per child incidental usage fee and will be only responsible for the first \$200 of accidental damage.**

**No \_\_\_\_\_ I do not agree to pay the incidental usage fee and will be responsible for the full amount of any and all damage.**

Student Name (printed clearly) \_\_\_\_\_

Student Signature and Date \_\_\_\_\_

Parent Name (printed clearly) \_\_\_\_\_

Parent/Guardian Signature and Date \_\_\_\_\_